



BLACK MOUNTAIN ELEMENTARY SCHOOL

Student Code of Conduct

At Black Mountain Elementary School, we recognize that each child and situation is unique and we will always strive to ensure that our school is a safe, caring and orderly environment in which to learn and work. The code of conduct at Black Mountain Elementary School is based on the following balance of rights and responsibilities.

Rights	Responsibilities
Students have the right to learn.	Students have the responsibility to actively participate and be responsible learners. Some examples include: • <i>always trying their best</i> • <i>being on time and ready to work</i> • <i>staying focussed and not distracting others</i> • <i>completing assignments and using a planner</i>
Students have the right to be respected.	Students have the responsibility to respect others (not to bully, tease, pick on, or harass others). Some examples include: • <i>being polite and waiting your turn</i> • <i>using kind words</i> • <i>using good listening skills</i> • <i>being honest and telling the truth</i>
Students have the right to be safe.	Students have the responsibility to behave in a safe manner and to protect the safety of others. Some examples include: • <i>walking calmly; no running in the hallways</i> • <i>staying in the designated areas</i> • <i>playing games safely</i> • <i>reporting dangerous situations to staff</i>
Students have the right to privacy and security of personal space.	Students have the responsibility to respect the property and privacy of others (students, staff and community). Some examples include: • <i>not touching other people's property without permission</i> • <i>respecting personal boundaries</i> • <i>asking before photographing/recording someone</i>
Students have the right to use student equipment and property.	Students have the responsibility to use the equipment and property according to all applicable rules and with care and respect. Some examples include: • <i>cleaning up after yourself</i> • <i>asking before borrowing</i> • <i>returning materials promptly and neatly</i>

Responsible Student Use of Personal Digital Devices, School Technology, and District Network Services:

Student use of personal digital devices (any device used to communicate and/or access the internet), school technology, and district networks at school is for educational purposes.

Students must abide by the school's Code of Conduct and procedures, as well as Central Okanagan Public Schools Policy 486: Student Use of Network Services and Digital Technologies.

Students will:

- Secure, power off and store personal digital devices during instructional (i.e. class time) and non-instructional time (i.e. breaks/lunch) at Elementary schools unless instructed by the Principal or school staff;
- Use personal digital devices during instructional time for instructional purposes and digital literacy skills as instructed by the Principal or school staff;
- Ensure personal digital devices are not used in areas where privacy is expected, such as restrooms and change rooms;
- Be permitted to use personal digital devices to support accessibility, accommodations, medical and health needs;
- Always take precautions to ensure online safety, privacy, and security;
- Treat others with respect and kindness when using digital devices and district network services;
- Always use digital devices and district network services responsibly and with academic integrity.

Schools will ensure that all students have equitable and developmentally appropriate access to technology to meet curricular requirements. Students are not required to have their own personal digital device or cellphone at school.

The use of personal digital devices, school technology, and district networks is a privilege. Staff may revoke a student's access to devices because of inappropriate student conduct.

Violations of the school code of conduct could result in appropriate restorative processes or disciplinary actions including suspension and police intervention.

Inappropriate Behaviours:

Inappropriate behaviour can consist of, but is not limited to:

- *rudeness, swearing*
- *fighting (or play fighting)*
- *lack of respect for others including teasing*
- *throwing objects (rocks, sticks, pinecones, snowballs etc.)*
- *defiant behaviour, insolence*
- *running in the halls*
- *public displays of affection in a romantic or sexual nature*
- *unauthorized leaving of the school grounds*
- *littering*

Forms of unacceptable conduct cited above are only some examples and not an all-inclusive list.

Consequences:

Consequences will be applied in a fair and consistent manner, respecting individual rights, responsibilities, age, maturity; and will be restorative rather than punitive in nature.

Inappropriate behaviour typically has the following consequences:

- *review of the expectations and a timeout*
- *review of the expectations, written assignment and/or loss of privileges*
- *restorative acts to give back to the school community*
- *parents are notified*
- *meeting with parents*
- *short-term (in school or at home) suspension up to 5 days*
- *long-term suspension (over 5 days) or referral to district program*
- *consultation with police and/or fire department*
- *expulsion*

Students are expected to abide by the school code of conduct when travelling to and from the school. Accordingly, students may be disciplined for violations which occur off school property and outside of instructional hours if such violations adversely affect students or the operation of any school.

Major Infractions:

Students involved in major infractions (i.e. smoking, vaping, fighting, drugs, alcohol, vandalism, overt or repeated defiance) will be dealt with by the administration. Parents will be contacted and informed of the disciplinary procedures. A suspension may occur as a result of a major violation. The RCMP will be contacted if the incident is against the law and an indefinite suspension may result. Such incidents will be dealt with in accordance with School Board Policy and Regulations on Discipline. In a report of something illegal or dangerous, the school reserves the right to search a student, locker, vehicle and belongings.

Safe and Caring School Environments:

Are free from acts of:

- *bullying, cyber-bullying, harassment and marginalization*
- *threat and intimidation*
- *violence in any form*
- *abuse in any form*
- *discrimination in any form including race, colour, gender identity or expression, religious beliefs, sexual orientation, ancestry or national origin*
- *retribution against a person who has reported incidents*

Do not tolerate the presence of:

- *theft and vandalism*
- *intoxicating or banned substances*
- *weapons or replica (toy) weapons and explosives*
- *intruders or trespassers - All visitors to the school must first report to the office*



Notification

As circumstances warrant, administrators have a responsibility to advise other parties following a behaviour incident:

- *parent of a student exhibiting major behaviours*
- *parent of a student on the receiving end*
- *District staff including Assistant Superintendents, Safe Schools Team Members and Superintendent of Schools*
- *Ministerial agencies and/or School Liaison Officers (Police)*

Black Mountain Elementary School's Code of Conduct has been structured to align with and adhere to the standards outlined in:

- *The School Act 85(1.1) 168 (2) (s.1) Provincial Standards Ministerial Order 276/07, effective October 17, 2007*
- *BC Human Rights Code, (SD 23 Policy 450 and Regulation No. 450 - Discrimination Toward and by Students)*
- *SD 23 Policy 455 and Regulation 455 - Discipline*
- *SD 23 Policy 486 - Student Use of Electronic and Social Media Communication*

BC Ministry of Education: Safe, Caring and Orderly Schools A Guide (Nov. 2008) and Developing and Reviewing Codes of Conduct: A Companion (Aug. 2007), both found at <http://www.bced.gov.bc.ca/sco/>