



BME PAC Meeting

Oct 12, 2017

Location: BME Learning Commons

1. Call to Order/Attendance - Julee, Rachelle, Adrian, Vicki, Jamie, Laurisse, Lacey, Jessica, Nicki, Allie, Carmelle, Janet, Bonnie-Lee, Margherita, Dawn, Janelle, Tara, Cory, Alex, Christina, Claire, Theresa, Jackie,
Meeting Called to order at 6:05pm
2. Adopt the Minutes and Agenda for this meeting - Dawn adopted the amended minutes from the last meeting and Jamie seconded them. Rachelle adopted the agenda for this meeting and Allie seconded them.
3. Introduction
4. Officer's Report
 - a. President - Thank you card from teachers for breakfast for World Teacher Day.
 - b. Vice President. No Report.
 - c. Treasurer - Allie - Total cash position \$28,241.13. Hot lunch total so far is \$2040.78. We have a draft of the budget with amounts for items that came about from PAC and interests from parents. IPADS \$3500, playground enhancements \$10,000, Teacher Discretionary Fund - preloaded Visa card for supplies \$3000, Garden Fund - indoor growing system \$2000, COBSS Bursary - \$525 fee for kids who attended BME, Teacher Appreciation Breakfast/Lunch \$500, Flowers & Gifts - Staff leaving/year end gifts - raised to \$800, PE Equipment - Snow Shoes meant for all sizes for 2 classes \$5,500, Childminding @ PAC Meeting \$30/meeting for 2 care takers, Welcome Back Snack - Apples raised to \$250, SMS Welcome BBQ - those transitioning into middle school \$150, Nutcracker - Kindergarten \$700 - volunteer parents - Motion to vote for parent field trip funds to be paid for - All against, Learning Commons

Contribution - ex. author visits, furniture amount will be given to librarian \$1000, Grade 5 Year End & Hoodies \$1500. Total \$29, 885. Allie motions to vote to accept budget - Bonnie-Lee accepts it & Rachelle seconds it.

d. Secretary. No Report.

e. Fundraising. Light bulbs have been posted for \$3 on Castanet.

Poinsettia forms going out next week.

Action: Jessica & Dawn - post link on Facebook for light bulbs.

Photography - There is a 2nd date available and anyone can order on hot lunch website.

Scholastic book fair - There will be invitations and a \$25 door prize draw going out. It will be set up on Thursday. Friday the teachers view books then classes come through. Friday open from 2:30-4:30pm. Monday open from 8am-6pm. Tuesday will be closed due to Halloween. Wednesday open from 8am-6pm. Games set up for the kids with a saddle hoe down theme. Sign up genius is set up and we are looking for volunteers.

Classroom reps to distribute info to classes.

Purdy's - Orders will be due by Nov 27th. Orders will arrive and be delivered Dec 18th and will go home with child unless you email Lacey.

Everyone can order through the book or link to pay with credit card.

f. Hot Lunch - Rachelle - 318 students total - Need feedback for the Yamato noodle bowl. Field trip for the 3 divisions of grade ones on Friday so we will keep hot lunch and delivered end of day for those who ordered.

g. Fruit and Veggie - Vicki - Peppers were fresh and there were a lot of them, There will be carrots next week. We also had apples in October. A student helper will be starting next week. The set up is working great.

h. COPAC - Mary Anderson went to meeting - not here tonight. Nothing to report

i. Facebook/Communication - There has been lots of interaction, messages, and questions. Dog poop post got shared 23 times. Ask Dawn if you would like her to post anything. Give her notice. Making sure everyone is informed what is happening.

- j. Classroom Representatives - Getting emails for all classroom reps and we will be giving them ideas on how they can help in classroom. Reps will need to introduce themselves and ask teachers if they need them for anything. There is a freedom of information where no information such as kids names, parents emails etc are to be shared outside of the classroom. Teachers cannot provide this info and reps will need to get this info on their own. When sending out emails please BCC and hide email addresses.
5. Principal's Report - Janet - Thanks for making it out tonight!
1. A special thank you for the very kind and thoughtful gesture on Oct. 5th to have my teaching staff presented with a continental breakfast that kept them nibbling all day long in honour of World Teacher Day!
 2. Our recent parent/teacher open house was well received and well attended by our families. The students were shining as they shared their successes and new classroom environments with their parents.
 - a. Please note: We will have child-minding in February for our student-led conferences.
 3. We will be having the following events coming up in the next few weeks:
 - b. DEAR Day – Drop Everything and Read Day on October 23rd with PJ Day
 - c. Halloween Festivities – each class is doing something different
 4. Looking for feedback from the parent population with regard to our school photos. Your feedback guides which company we do business with here at BME. Retakes are scheduled for Nov. 1st.
 5. At each PAC meeting, a teacher representative will be present to answer questions and participate in the discussions brought forward. Tonight we welcome Ms. Angeard, a grade 5 teacher.
 6. We have three ETEP Student Teachers at our school this year – Mrs. Koch, Mrs. Crumb, and Ms. Mimic have taken on the mentorship role with these new to the profession teachers.
 7. FSA – redesigned to follow our new curriculum. It was designed by teachers in the province and is now based on gr. 3 learning outcomes. Which means, the information it provides is a great snapshot of each child's learning – a diagnostic tool which teachers can use to guide instruction in the classroom.
 8. In November, the Middle Years Development Instrument will also be given to gr. 4 students. The data collected is specific to our school, community,

district, and province, but not individual students. The information collected provides information about children's emotional, and social abilities. In the past, we have examined this data at PAC meetings.

9. Two of our teachers were awarded a 3000 grant to enhance our STEM instruction at BME – science, technology, engineering, and math – and at our recent implementation day we have now learned about art being added.

10. A few of our teachers are moving ahead with innovative learning communities this year – their classrooms may look a bit more unique than others. Describe Miss Meynell's, Mrs. Crumb, Mrs. Naka and Mrs. Koch's room – this is part of their professional inquiry this year – founded on well organized cooperative learning environments.

11. We have our Roots of Empathy program operating again this year – in two of our kindergarten classrooms. This program is researched based and has proven to increase empathy, understanding and respect, and reduce bullying in young children.

12. Remembrance Day – our Peace Assembly will be held on Nov. 10th @ 9:45 am. All parents/families are invited to attend this student led assembly.

13. First Family Active Night, hosted by the City of Kelowna, will be held at BME on October 27th from 6:30 – 8:30 pm.

14. Finally, we are already gearing up for our Christmas concert – the concert will again be presented at the Willow Park Church on Decemeber 20th. We will have the students divided by last names again – with the K-Z group going first this year. We are going to allow for an hour change over (last year we did 45 minutes)... And, we will continue to have 2 audience members invited for each student to meet their 'fire occupancy regulations'.

15. The staff at today's staff meeting were fine with switching our pancake breakfast to a movie afternoon at BME for students. (Popcorn and oranges to give to students). Janet will look at getting a new release movie to show that is not a holiday theme to include all of our students.

Innovative learning space building is great and helps companies merge with other companies and interact. Parents can request learning environment for children who need to enhance learning. Discussion about learning environments and parent requests. Have conversation with teacher with where they are going to be placed next year.

No pancake breakfast this year but there will be a PJ, non-holiday movie, popcorn/oranges day on Dec 22.

Christmas Concert will be at Willow Park Church again this year on Dec 20th. The first show by students last name K-Z is 5-6pm. Then a break for switching over. Then A-J from 7-8pm. We will allow two audience members per child due to restrictions of the church. Discussion about having teachers put children in alphabetical order so parents will know approx area to sit to see child on stage. Discussion about possibly providing food for teachers at Christmas concert. Splitting concert into 3 sections would not work and be too long for teachers to be there.

Discussion about speed on Highway and who can we contact. Three people came here from Ministry and asked to know our concerns. Parking at the gas is unsafe. The school zone sign is small and could be bigger. Crystal Brown mentioned that Scott Lane and James Lee from Ministry will increase signage on highway. We do highway safety and crossing at the beginning of the year. There is an intersection on Kloppenburg that also requires a crosswalk. Maybe using a walking school bus. Please only cross the road way at the crosswalk where the crossing guards are.

Write a letter/info post to parents with older children to remind kids of safety when walking to and from school. City of Kelowna does shovel and clear meridian. Submit a request here on the City of Kelowna website.

Spotlight on Student Learning – LIF - Learning Improvement Fund where the government will supplement 1.25 hrs per CEAs - 25 min Tues/Wed/Thurs for a total of 75 minutes. Classes will be reviewed to see who needs support. There will be 18 students grouped in 3-4 students. They will focus on letter recognition and fluency and after time they can stay or be released. Others can join in. This will start next Tuesday Oct 10th in the mornings at 8 am.

6. Playground Committee - Jamie - \$70,000 total is needed. Spent time outside talking to parents to create awareness. Just over \$7000 has been raised so far. We will be applying for Westjet raffle tickets - 2 tickets anywhere Westjet flies for \$10 each. We are budgeting \$10,000 from PAC. It is costly to do all

parts at a time so we have divided into stage 1 and stage 2 (track ride/drums, scooter, monkey bars 18-19k) plans. This is creating a buzz and excitement. Plan is achievable. Matching programs from companies - ex. Fortis, Costco, Telus.

7. Old Business

- a. Fundraiser, COPAC, Treasurer - Voted in the minutes
- b. Goals for the year/Survey
- c. Spirit Wear/Gr. 5 Hoodies - Discussion about selling spirit wear this year - hats, water bottles, coffee mugs. Suggesting putting Bear on back or on hoodie. Grade 5 hoodies have been ordered.

Action: Bonnie-Lee/Dawn - Order forms

- d. World Teacher Day- Oct. 5
- e. Khun Khun apple donations Thank you card to be delivered.

New Business

- a. Budget (see treasurers report)
- b. Internet Safety Parent Info night - Janet will run this "Dont open the door" program on website. Or we could hire someone. Digital Citizenship, Internet, Facebook - how to present yourself - For students and parents

Action: Dawn to put out survey

Discussion about sex-ed with "kids in the know" care kit where it talks about stranger danger, language, body parts, and awareness. Starts in grade 1 next year. There will be a letter home to parents to opt out. This year grades 2-5 in May. Link on website to know what will be talked about.

- c. Staff Luncheon Dec. 21- New Vendor

Discussion and Items for Future Consideration

Meeting adjourned at 7:33pm

Minutes prepared by Tara Stewart

NEXT PAC MEETING – Thursday November 16, 2017@ 6pm